



ST. HELEN'S ELEMENTARY SCHOOL

CRITERIA FOR ACCEPTANCE OF INTERNATIONAL STUDENTS

1. The student should have basics of English, both spoken and written. We do have an E.S.L. program at St. Helen's School. After acceptance into St. Helen's, a student may be required to attend E.S.L. classes during or after school hours (no charge).
2. To apply for admission to St. Helen's School
 - Please complete the attached Pre-Registration Form
 - Please attach your most recent transcript (in English) of academic marks if possible
 - Please attach a copy of your current Passport & Student Visa
 - If residing in Canada, please attach copy of your guardian's Canadian Citizenship or Landed Immigrant document.
3. An appointment should be set up with the Principal, the student applying and the guardian.
4. Upon acceptance, the tuition is due in advance and nonrefundable:

2018/19: \$13,500.00 Tuition per year per student (\$1,350.00 per month)
2019/20: \$14,100.00 Tuition per year per student (\$1,410.00 per month)
2020/21: \$14,800.00 Tuition per year per student (\$1,480.00 per month)

\$150.00 Registration (nonrefundable/per family)
 \$500.00 Activity Fee (\$50.00/month/per student) all standard fieldtrips & activities.

****For Gr.7 students only OPTIONAL fieldtrip additional fees:**
 Skiing/Whistler \$100/student (usually in January) &
 Bamfield Marine Sciences Centre \$500/student (usually in March 3 days on Vancouver Island).

*Hot Lunch (every Wednesday) OPTIONAL \$15.00 per month/student

Upon receipt of tuition, a *Letter of Acceptance* will be issued. The tuition is not refundable. Upon acceptance, school uniform will need to be purchased.

5. For a student applying from outside the country, this letter will be sent to the applicant and they should apply for a Student Visa at their nearest Canadian Immigration office. This process can take 6 – 8 weeks. A copy of the Student Visa must be sent to St. Helen's School as soon as it is received.
6. We have no dormitory facilities at St. Helen's and the student should reside with an English speaking family. Contact/Homestay information must be given to the school.
7. Standards regarding absenteeism and participation in extra-curricular activities should be agreed to at the time of application. Chronic tardiness and absenteeism will be dealt with very seriously.

Parent/Guardian Signature: _____

Parent/Guardian Name (in English) _____
 (please print)

Date: _____